

Mill Creek Homeowners Association
Board Meeting
May 5, 2009

Summary Minutes

1. **Meeting convened** at 7:30 p.m.; attending were Neal Grandy, president; Kevin O'Connor, treasurer; Addeane Caelleigh; Janet Eden.
2. **Minutes**
The minutes of the April meeting were discussed, revised, and approved.
3. **Homeowners' issues/comments/concerns**
No new issues were raised. Ongoing issues are covered under other headings.
4. **Treasurer's Reports**
 - A. **Total assets:** The treasurer reported that the association had \$19,136 in its checking account and a \$10,000 CD, for total assets of \$29,136.
 - B. **Unpaid dues:** The treasurer will send registered letters to the five homeowners who have not yet paid their dues saying that the dues need to be paid with 10 days of receiving the letter or he will contact an attorney (and the homeowner will be obligated to pay all legal fees).
5. **Old Business**
 - A. **1250 Timberbranch Ct.** (request to build shed): The request previously submitted is approved.
 - B. **1318 Gristmill Dr.:** The president drafted a letter to the homeowners about unapproved construction; board members discussed, revised, and approved the president's letter about unapproved construction. The letter will be mailed as soon as possible.
6. **Common Grounds Committee**
 - A. **1295 Copperstone Dr.** (request that tree be taken down; question of whether tree is on homeowner's property or in the common area): A Grounds Committee member visited the site; she and the president will go together to measure the boundaries.
 - B. **209 Alpine** (request that tree be removed; question of whether tree is on homeowner's property or in the common area): A Grounds Committee member visited the site; she and the president will go together to measure the boundaries.
 - C. **Lights for entrance sign:** The lights have been purchased; waiting for drier weather to install them.
7. **Architecture Review Committee**
No new requests have been received.
8. **New Business**

Reviving the newsletter: A draft newsletter was discussed briefly; a revised draft will be discussed at the May meeting. A decision was made that the revived newsletter would be published four times per year.

9. Next meeting: The next Board meeting is scheduled for Tuesday, June 2, at 7:30 pm, Calvary Baptist Church.

10. Meeting adjourned at 9:00 p.m.

These summary minutes were reviewed and approved, contingent on noted revisions, at the regular Board meeting on June 2, 2009; this summary was revised before posting on the HOA website.